

## A2A Remote Training Package Instructions

### 1. Download the training package

The following files and folders will be saved on your computer:

*Training PDFs in the main folder:*

- A2A Training Modules 1 to 3
- A2A Training Modules 4 to 5.2
- A2A Training Modules 6 to 10

*Subfolders:*

- Exercises (contains 16 excel files)
- Toolkit (contains 8 excel files and 1 user guideline PDF)
- Videos (contains 9 video files)

### 2. Do the training

The training is done from within the three PDFs, starting with “A2A Training Modules 1 to 3”. When necessary, links are provided to open accessory files from the subfolders.

To begin the training, open “A2A Training Modules 1 to 3”.